

## TOWN OF WEST POINT

Pursuant to Wisconsin State Statute 19.84, the Town Board of the Town of West Point held their regular monthly meeting on Thursday, December 8, 2022 at the West Point Town Hall and via Zoom. The meeting was published in the Lodi Enterprise, the Star News, posted in the three designated places in the Town and on the Town's website.

The Town Board meeting was called to order by Ashley Nedeau-Owen - Town Chairman, at 7:00 p.m. The Town Board members present at the Town Hall were: Ashley Nedeau-Owen - Town Chairman, Kevin Kessler - 1<sup>st</sup> Supervisor, Scott Earnest - 2<sup>nd</sup> Supervisor, John Ungrodt - 3<sup>rd</sup> Supervisor, and David Lendved - 4<sup>th</sup> Supervisor. Also present were Taffy Buchanan - Town Clerk and Sharon Richmond - Town Treasurer.

The Pledge of Allegiance was said.

A motion was made by Kevin Kessler to approve the agenda as presented 2<sup>nd</sup> by Scott Earnest – motion carried unanimously.

Citizen Input – Alicia Bodenschatz informed the Town Board that the Lodi Post Office told Crystal Lake Campground starting in 2023 it will no longer deliver mail to the individual boxes at the entrance of the campground; Crystal Lake Campground will have to distribute it.

Copies of the November 10, 2022 Town Board Meeting minutes were emailed to each Town Board member prior to the meeting for their review. A motion was made by John Ungrodt to approve the November 10, 2022 Town Board Meeting minutes with a minor correction, 2<sup>nd</sup> by David Lendved - motion carried unanimously.

Treasurer Sharon Richmond had prepared and the Clerk presented the following report: General Fund as of November 30, 2022 - \$557,448.92; Coronavirus Recovery Acct (ARPA Funds) - \$208,290.42; Park Fund \$2,727.00; Historical Society is \$6,416.13; and Savannah Tree is \$1,159.38 is in a 1-year CD (matures 5/24/23). The Town Treasurer and Town Clerk reconciled the bank accounts for the month of November.

Correspondence – The Town Attorney drafted a memo dated November 24, 2022 covering the legal issues discussed at the last Town Board meeting regarding Blackhawk Ridge. Darrell Lehman and Kevin Kessler will be having an informal meeting on December 14<sup>th</sup>, 2022 with the developers of the 2 multi-family lots in the Blackhawk Ridge Development. David Lendved received an email from Robin Meier asking about getting feedback on revisions to the Sauk Fire District IGA.

The bills were reviewed by each town board member prior to the town board meeting. A copy of the bills, deposits, and budget for 2022 were given to each town board member for their information. A motion was made by David Lendved to take \$2,975.69 from 51301 Misc. Engineer Expense and move \$20.00 to 51101 Board FICA, \$4.99 to 51102 Board Medicare, \$1,451.91 to 51103 Publication, \$128.36 to 51404 Copier Equipment, \$527.00 to 51406 IT Support, \$3.43 to 51521 to Treasurer FICA, \$840.00 to 51599 Mowing Town Hall and take \$11,279.53 from 53116 Highway Reconstruction and move \$9,656.83 to 53101 Engineer Roads, \$436.99 to 53314 Mowing, \$72.34 to 53420 Street Lighting, and \$1,113.37 to 53630 Solid Waste Tip Fee, 2<sup>nd</sup> by Kevin Kessler – motion carried unanimously. A motion was made by Kevin Kessler to approve to pay the bills as presented, 2<sup>nd</sup> Scott Earnest – motion carried unanimously. A motion was made by David Lendved to authorize the Clerk to pay bills that come in before the end of the year that are within the budget, 2<sup>nd</sup> by Scott Earnest – motion carried unanimously.

#### Reports:

Columbia County Report – Doug Richmond reported the County had their budget hearing on Tuesday, November 15 and they worked on the budget for 5.5 hours and then had a public hearing for solar farms at 1:00pm. The “Promenade” issue will go before the Finance Committee next week.

Lodi Fire Commission – David Lendved reported they met on November 16<sup>th</sup>, and they had a closed session about an employee status. The City of Lodi needs to take action on the IGA. The Commission still needs to nominate a Secretary for the Commission.

Sauk Fire District – David Lendved reported they are working on revising the Sauk Fire District IGA and the Board members should review the IGA and give him any suggestions for revisions at the next meeting.

Sauk Prairie Ambulance – no report

Lodi EMS Commission – John Ungrodt said they met on November 17<sup>th</sup> and reported the LAEMS offers CPR classes to businesses. Also, the new garage doors were installed at the building and cameras were installed in the bays for security.

Plan Commission – no report

Transfer Site Report – no report

Park & Open Space Committee – David Lendved said they will be meeting on December 13, 2022.

Broadband Committee – no report

Fish, Crystal, and Mud Lake District/Pumping – no report

The Town Chair opened the public hearing to discontinue a portion of Steckleberg Drive at 7:55pm. The public hearing was opened at 7:09pm. Taffy Buchanan, Town Clerk, verified the notice was published in the Lodi Enterprise and the Star News; was posted in three places and on the Town's website; and 12 letters were sent to landowners which abut Steckleberg Drive, the Department of Natural Resources, Columbia County Land & Water Conservation, and the Secretary of Transportation. All Town Board members verified they personally examined Steckleberg Drive and the portion to be discontinued. No one in attendance or via Zoom had any comments for the hearing. The public hearing was closed at 8:00pm.

A motion was made by Kevin Kessler to accept and adopt Resolution #2022-10-24B that was approved for publication, 2<sup>nd</sup> by John Ungrodt – motion carried unanimously. A copy of Resolution #2022-10-24B is attached.

In an email dated December 7, 2022 from Andy Zimmer, former Town Engineer, stated the shoulder work was acceptable and the signage has been installed on Alebay Way completing the developer's obligations. A motion was made by David Lendved to accept Alebay Way as a Town Road, 2<sup>nd</sup> by John Ungrodt.

The Town Engineer will be working on getting the permits needed to be able to get started on Schoepp Road and to get bid documents done by February.

John Ungrodt is still working on putting together information for opening roads for ATV / UTV routes in West Point.

Darren Johnson was leasing “The Boat House Bar & Grill” from Crystal Lake Park and decided to stop leasing it and relinquished his beer & liquor license, non-intoxicating, beverage license, and cigarette license. Crystal Lake Park applied for the “beer and liquor” license, non-intoxicating, beverage license, and cigarette license. A motion was made by David Lendved to approve all applied for licenses, 2<sup>nd</sup> by Scott Earnest – motion carried unanimously.

A motion was made by Kevin Kessler to approve the Mobile Home license for Crystal Lake Park, Pine Vista, and Schoepp’s Cottonwood Resort for 2023 as presented, 2<sup>nd</sup> by John Ungrodt – motion carried unanimously.

A motion was made by Kevin Kessler to approve the Mobile Home for Farm Labor licenses to Gasser Ventures Inc. and Jeff Morter for 2023 as presented, 2<sup>nd</sup> by David Lendved - motion carried unanimously.

The contract with Gardiner Appraisal expired 10/31/22 and we were notified by them on October 15<sup>th</sup> that they could not be our assessor anymore. The Town needs a revaluation in 2023. The Clerk send out an RFP with a deadline of December 6<sup>th</sup>, 2022 and received back one bid proposal from Associated Appraisal Consultants, Inc. A motion was made by David Lendved to approve and accept Associated Appraisal Consultants, Inc. as Town Assessor with a 3-year contract, 2<sup>nd</sup> by Scott Earnest – motion carried unanimously. The Town Board would like them to attend the next meeting.

A motion was made by Kevin Kessler to approve the 2023 Budget Summary as presented, 2<sup>nd</sup> by David Lendved – motion carried unanimously.

The Town Caucus will be held on January 12<sup>th</sup>, 2023 at 6:30pm with the Town Board meeting immediately following.

“Lodi Area Fire Department – Fire Truck – Letter of Intent” was postponed.

“WDOT Highway 113 Project – Temporary Easement Agreement” - was postponed.

The next regular town board meeting will be on Thursday, January 12, 2023, at immediately following the Town Caucus which will start at 6:30pm, on the agenda is: ATV / UTV Routes, Sauk Fire District IGA, WDOT Highway 113 Project, LAFD fire truck – letter of intent, Town roads, and any other business that can be legally added to the agenda.

A motion was made by David Lendved to adjourn the December 8, 2022, Town Board meeting at 9:15pm, 2<sup>nd</sup> by Kevin Kessler – motion carried unanimously.

Respectfully Submitted By

*Taffy Buchanan*

Town Clerk

**RESOLUTION 2022 - 10-24B**

**RESOLUTION TO INITIATE THE PROCESS OF DISCONTINUING A PORTION OF STECKELBERG ROAD**

The Town Board of the Town of West Point, Columbia County, Wisconsin, by this resolution, adopted by a majority of the Town Board on a roll call vote with a quorum present and voting and proper notice having been given, to initiate the process for the discontinuance of a portion of Steckelberg Road, hereby resolves and orders as follows:

That the Town of West Point, proceed under § 82.10(2), Wis. Stats. to initiate the process for discontinuing that portion of Steckelberg Road described as follows:

Being part of Lot 1, Certified Survey Map, No. 683 as recorded in Volume 3 of Certified Survey Maps, page 158 as Document No. 423008 located in Government Lot 2, Section 30, Town 10 North, Range 7 East, Town of West Point, Columbia County, Wisconsin, described as follows:

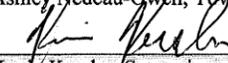
Commencing at the East Quarter corner of Section 30;  
thence North 89°48'13" West along the East – West Quarter line of Section 30, 3,552.05 feet to the Southeast corner of lands described and recorded in Document No. 940640;  
thence continuing North 89°48'13" West along the East – West Quarter line of Section 30 and the centerline of Golf Road, 237.20 feet to the Southeast corner of Lot 1, Certified Survey Map, No. 3851;  
thence North 00°37'07" West along the East line of Lots 1 and 2, Certified Survey Map, No. 3851, 1,033.28 feet to the Northeast corner of Lot 2;  
thence North 89°48'13" West along the North line of Lot 2, 320.00 feet to the Northwest corner of Lot 2 said point being in the East line of Lot 1, Certified Survey Map, No. 683;  
thence North 00°37'07" West along the East line of Lot 1, Certified Survey Map, No. 683 and the East right-of-way line of Steckelberg Road, 89.52 feet to a point in the South line of lands described and recorded in Document No. 944204 and the point of beginning;  
thence South 89°24'23" West along the South line of lands described and recorded in Document No. 944204, 66.00 feet to the West right-of-way line of Steckelberg Road;  
thence North 00°37'07" West along the West right-of-way line of Steckelberg Road, 89.19 feet;  
thence North 73°22'55" East along the Northerly right-of-way line of Steckelberg Road, 68.66 feet to the East line of said Lot 1;  
thence South 00°37'07" East along the East line of said Lot 1 and the East right-of-way line of Steckelberg Road, 108.14 feet to the point of beginning.  
Containing 6,505 square feet, (0.15 acres), more or less.

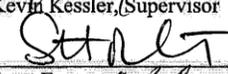
A scale map of that land that will be affected by this application is attached.

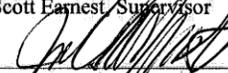
Adopted this 24 day of October, 2022

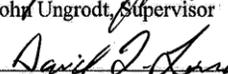
TOWN OF WEST POINT

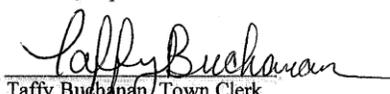
  
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Ashley Nedeau-Owen, Town Chair

  
\_\_\_\_\_  
Kevin Kessler, Supervisor

  
\_\_\_\_\_  
Scott Earnest, Supervisor

  
\_\_\_\_\_  
John Ungrodt, Supervisor

  
\_\_\_\_\_  
David Lendved, Supervisor

Attest:   
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Taffy Buchanan, Town Clerk