

# Town of West Point Plan Commission Minutes October 6, 2022

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on October 6, 2022, at the West Point Town Hall, N2114 Rausch Road, Lodi, WI 53555, and via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:00pm. Members in attendance were Kevin Kessler, Nathan Sawyer(7:02pm), Byron Olson, Ron Grasshoff, Ben Carlson, and Darrell Lehman. Also present was Taffy Buchanan, Clerk. There is one vacant seat on the Plan Commission.

Agenda #2 – Approval of Agenda – A motion was made by Ron Grasshoff to approve the agenda as presented, 2<sup>nd</sup> by Byron Olson – motion carried unanimously.

Agenda #3 Approve Minutes – September 15, 2022 – Copies of the September 15, 2022, Plan Commission minutes had been emailed to each member for their review. A motion was made by Ben Carlson to approve the September 15, 2022, minutes as presented, 2<sup>nd</sup> by Byron Olson – yes 5, no 0, abstain 1 - motion carried.

Agenda #4 Correspondence – Columbia County has scheduled a public hearing on November 1, 2022, at 3:00pm for a conditional use permit for shoreland filling and grading in excess of 10,000 square feet for Crystal Lake Park, LLC Parcel #11040-502.A. Columbia County Board of Adjustments approved the variances for Columbia County Old Sauk Children's Trust c/o Mike Zaucha Parcel # 11040-550. Columbia County Planning & Zoning sent a memo requesting names of people interested on being on a list to be considered for any vacancies of the board of adjustments. Kevin Kessler will be meeting with the Town Attorney to discuss the Blackhawk Ridge Condo application that was submitted.

Agenda #5 Citizen Input – None

Agenda #6 Vacating a Portion of a Town Road Easement, Jason & Beth Doescher, Parcel #11040-383.B – Steckelberg Drive - Jason Doescher explained his request for the Town to vacate a portion of Steckelberg Drive. He would like to rebuild his garage, but right now his garage is on Steckelberg Drive and the road

right-of way goes past his garage towards the house. A motion was made by Ron Grasshoff to recommend to the Town Board the request to vacate a portion of Town Road easement for Steckelberg Drive be approved, 2<sup>nd</sup> by Byron Olson. A motion was made by Kevin Kessler to table the motion until after the Plan Commission hears about agenda item #7 and #8, 2<sup>nd</sup> by Ben Carlson – yes 3, no 2, abstain 1 – motion carried.

Agenda #7 Lot-line Adjustment CSM Review for Phillip Wruck, Parcels #11040-383, #11040-384.2, & #11040-396.3 and Jason & Beth Doescher, Parcel #11040-383.B – Steckelberg Drive - A motion was made by Darrell Lehman to recommend to the Town Board to approve the CSM for the lot-line adjustment as presented, 2<sup>nd</sup> by Ron Grasshoff. A motion was made by Kevin Kessler to table the motion until after the Plan Commission hears about agenda item #8, 2<sup>nd</sup> by Byron Olson – yes 3, no 2, abstain 1 – motion carried.

Agenda #8 Review of a proposed Town Road Improvement and New Easement, Steckelberg Drive – The Town received many letters from the residents on Steckelberg in favor of the applicant’s proposal if needed. The applicants and neighbors would rather keep the road with no formal turnaround, but if one must be put in, they would prefer a “hammerhead” type. During the discussion, the majority of the Plan Commission felt it should not be put on the landowner to improve the Town Road with a turnaround it should be the Town’s responsibility. A motion was made by Darrell Lehman to recommend to the Town Board that when the Town Board determines it necessary, they should engage the Town Engineer to come up with alternatives to improving the end of Steckelberg, including but not limited to a turnaround, 2<sup>nd</sup> by Ron Grasshoff – yes 4, no 1, abstain 1 – motion carried.

A motion was made by Byron Olson to take the motions from agenda items #6 and #7 from the table, 2<sup>nd</sup> by Ben Carlson – motion carried unanimously.

#6 A motion was made by Ron Grasshoff to recommend to the Town Board the request to vacate a portion of Town Road easement for Steckelberg Drive be approved, 2<sup>nd</sup> by Byron Olson – yes 5, no 0, abstain 1 – motion carried.

#7 A motion was made by Darrell Lehman to recommend to the Town Board to approve the CSM for the lot-line adjustment as presented, 2<sup>nd</sup> by Ron Grasshoff – yes 5, no 0, abstain 1 – motion carried.

Agenda #9 Town Board Report – Kevin Kessler reported on the September 8, 2022, Town Board meeting.

Agenda #10 Next Meeting Date – The next meeting will be scheduled as needed.

Agenda #11 Adjourn - A motion was made by Ron Grasshoff to adjourn the October 6, 2022, Plan Commission meeting, 2<sup>nd</sup> by Byron Olson – motion carried unanimously. The meeting was adjourned at 9:16pm.

Respectfully Submitted by  
*Taffy Buchanan*, Town Clerk