

Town of West Point  
Plan Commission Minutes  
November 18, 2021

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on November 18, 2021, at the West Point Town Hall, N2114 Rausch Road, Lodi, WI 53555, and via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:00pm. Members in attendance were Kevin Kessler, Nathan Sawyer (7:08pm), Ron Grasshoff, Ben Carlson, Renee Nair, and Darrell Lehman. Also present was Taffy Buchanan, Clerk. Absent was Byron Olson (excused).

Agenda #2 – Approval of Agenda – A motion was made by Renee Nair to approve the agenda as presented, 2<sup>nd</sup> by Ben Carlson – motion carried unanimously.

Agenda #3 Approve Minutes – November 4, 2021 - Copies of the November 4, 2021, Plan Commission minutes had been emailed to each member for their review. A motion was made by Renee Nair to approve the November 4, 2021, minutes minor corrections, 2<sup>nd</sup> by Ron Grasshoff – motion carried unanimously.

Agenda #4 Correspondence – None

Agenda #5 Citizen Input – None

Agenda #6 CSM for proposed Land Division from Grothman & Associates for Terry Shifflet – Parcel #11040-164.03 – The Plan Commission discussed with the applicants, Town Engineer, and Town Attorney issues that still need to be taken care of before the next Town Board meeting. A Stormwater Maintenance Agreement and an updated Declaration of Covenants & Restriction referencing it, is still needed. A shared driveway agreement is also still needed. A motion was made by Ron Grasshoff to recommend to the Town Board to approve a waiver under 6.20 of the Town of West Point Code of Ordinance from the requirements the lots have frontage on a Town Road according to 6.16(D)(5), 2<sup>nd</sup> by Renee Nair – motion carried unanimously. A motion was made by Darrell Lehman to recommend to the Town Board to approve the CSM contingent on receiving the Development Agreement, Declaration of Covenants & Restrictions, and a Shared Driveway Agreement, all

acceptable by the Town Attorney and a Stormwater Maintenance Plan acceptable by the Town Attorney and Town Engineer before Town Board action, 2<sup>nd</sup> by Renee Nair – motion carried unanimously.

Agenda #7 Proposed CSM for Marty Liebert, Lakewood Estates West Point LLC, N1712 Fjord Road, Prairie du Sac. – Jim Grothman gave a presentation of the CSM for a lot-line adjustment for Marty Liebert. The parcel currently consists of two lots zoned R-1 Single Family Residential. Marty Liebert is currently building a house on one lot and would like to build another house close to his home, but only one house can be on a lot so he is proposing a lot-line adjustment so the 2 houses will be on different lots. A motion was made by Darrell Lehman to recommend to the Town Board to approve the CSM for a lot-line adjustment between Lots 1 & 2 with Lot 2 being restricted to one more possible division, subject to receiving an acceptable joint driveway agreement by the next Town Board meeting, 2<sup>nd</sup> by Renee Nair – motion carried unanimously.

Agenda #8 Building Permit Records – The Plan Commission discussed how and where the building permit records are kept.

Agenda #9 Update on potential Town Ordinance changes to Chapter 6 and 12 – no update.

Agenda #10 Town Board Report – Kevin Kessler reported on the November 11<sup>th</sup>, 2021 Town Board Meeting.

Agenda #11 Next Meeting Date – The next meeting will be scheduled as needed.

Agenda #12 Adjourn - A motion was made by Ron Grasshoff to adjourn the November 18, 2021, Plan Commission meeting, 2<sup>nd</sup> by Darrell Lehman – motion carried unanimously. The meeting was adjourned at 9:20pm.

Respectfully Submitted by  
*Taffy Buchanan*, Town Clerk