

# Town of West Point Plan Commission Minutes October 21, 2021

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on October 21, 2021, at the West Point Town Hall, N2114 Rausch Road, Lodi, WI 53555, and via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:00pm. Members in attendance were Kevin Kessler (Town Board Representative), Byron Olson, Nathan Sawyer (7:05pm), Ron Grasshoff, Ben Carlson (via Zoom), and Darrell Lehman. Also present was Taffy Buchanan, Clerk. Absent was Renee Nair (excused).

Agenda #2 – Approval of Agenda – A motion was made by Ron Grasshoff to approve the agenda as presented, 2<sup>nd</sup> by Darrell Lehman – motion carried unanimously.

Agenda #3 Approve Minutes – September 16, 2021 - Copies of the September 16, 2021, Plan Commission minutes had been emailed to each member for their review. A motion was made by Ron Grasshoff to approve the September 16, 2021, minutes as presented, 2<sup>nd</sup> by Darrell Lehman – motion carried unanimously.

Agenda #4 Correspondence – Columbia County Planning & Zoning sent the Town a Variance application for Charles & Jeanette Stampfli for a proposed garage addition at N2143 State Highway 188.

Agenda #5 Citizen Input – None

Agenda #6 Presentation by Jim Grothman for Rezoning of Parcel #11040-321.03 for Jon & Carrie Ballweg from A-1 Agriculture to RR-1 Rural Residence and A-1 Agriculture with A-4 Overlay – Jim Grothman presented the Ballweg rezone proposal. Jon & Carrie Ballweg would like to rezone a portion of parcel #11040-321.03 to RR-1 to build a house on it. The Plan Commission questioned how many parcels will be using the shared driveway. There will be a public hearing on November 4, 2021 for this proposal.

Agenda #7 Review and Possible Approval of Initial Application Completeness, Initial Application, and CSM for proposed Land Division from Grothman & Associates for Terry Shifflet – Parcel #11040-164.03 – The Initial Application and a summary that indicates where each of the items can be found within the Initial Application was emailed to the Clerk on Thursday and they brought copies to the meeting. A motion was made by Darrell Lehman to determine the Initial Application is complete, 2<sup>nd</sup> by Ron Grasshoff – motion carried unanimously. A motion was made by Darrell Lehman to recommend to the Town Board to approve the Initial Application, 2<sup>nd</sup> by Ron Grasshoff – motion carried unanimously. Darrell Lehman clarified even though the Plan Commission determined the Initial Application is complete and are recommending approval, does not mean additional items wouldn't be required after they have a chance to consider other things. The Plan Commission went through items of the Initial Application and suggested some changes. Kevin Kessler is going to ask the Town Attorney if the Town needs to be a signatory on the “Joint Driveway Agreement”. Kevin Kessler will call the Town Attorney and also discuss the suggested changes to the Declarations & Covenants. The Plan Commission is withholding action on the CSM until the next meeting, because there needs to be revisions to the CSM, stormwater plan, and Declarations & Covenants.

Agenda #8 Update on potential Town Ordinance changes to Chapter 6 and 12 – no update.

Agenda #9 Town Board Report – Kevin Kessler reported on the October 14, 2021, Town Board meeting and the October 19, 2021 Special Town Board meeting.

Agenda #10 Next Meeting Date – The next meeting will be scheduled for November 4, 2021.

Agenda #11 Adjourn - A motion was made by Ron Grasshoff to adjourn the October 21, 2021, Plan Commission meeting, 2<sup>nd</sup> by Darrell Lehman – motion carried unanimously. The meeting was adjourned at 9:22pm.

Respectfully Submitted by  
*Taffy Buchanan*, Town Clerk