

Town of West Point Plan Commission Minutes September 2, 2021

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on September 2, 2021, at the West Point Town Hall, N2114 Rausch Road, Lodi, WI 53555, and via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:02pm. Members in attendance were Kevin Kessler (Town Board Representative), Byron Olson, Nathan Sawyer (7:08pm), Ron Grasshoff, Ben Carlson, and Darrell Lehman. Also present was Taffy Buchanan, Clerk. Absent was Renee Nair (excused).

Agenda #2 – Approval of Agenda – A motion was made by Ron Grasshoff to approve the agenda as presented, 2nd by Byron Olson – motion carried unanimously.

Agenda #3 Approve Minutes – August 5, 2021 - Copies of the August 5, 2021, Plan Commission minutes had been emailed to each member for their review. A motion was made by Darrell Lehman to approve the August 5, 2021, minutes as presented, 2nd by Ben Carlson – motion carried unanimously.

Agenda #4 Correspondence – The Clerk received the Phase 1 Environmental Site Assessment report for the Shifflet property from Grothman & Associates.

Agenda #5 Citizen Input – None

Agenda #6 CSM Review for Charles & Jeanette Stampfli, N2143 State Highway 188, lot-line adjustment to combine parcels #11040-57 & 11040-57.01 into one. – Charles Stampfli presented his proposal to combine the two parcels because his house was built on both parcels. He would like to add on but cannot until he combines the parcels. A motion was made by Darrell Lehman to recommend to the Town Board to approve the CSM as presented, 2nd by Ron Grasshoff – motion carried unanimously.

Agenda #7 Impact Fees – Ron Grasshoff researched “impact fees” and found the “APA Policy Guide on Impact Fees” but stated more information is needed. A

motion was made by Ron Grasshoff to recommend to the Town Board to follow-up with the Wisconsin Towns Association for information on statutes enabling Towns to collect impact fees and examples of ordinances from other Towns, 2nd by Byron Olson – motion carried unanimously.

Agenda #8 Update on Chapter 12 revisions – no update

Agenda #9 Town Planning / Potential Planning District – Ron Grasshoff and Darrell Lehman will develop drafted a proposal for a Town “planning district.” The Plan Commission discussed the proposal. It was suggested to see if the Town Board would endorse and participate in setting up a “planning district”, before anymore time and effort is put into it.

Agenda # 10 Town Board Report – Kevin Kessler reported on the August 12, 2021, Town Board meeting.

Agenda #11 Next Meeting Date – The next meeting will be scheduled as needed.

Agenda #12 Adjourn - A motion was made by Ron Grasshoff to adjourn the September 2, 2021, Plan Commission meeting, 2nd by Darrell Lehman – motion carried unanimously. The meeting was adjourned at 9:03pm.

Respectfully Submitted by
Taffy Buchanan, Town Clerk