

Town of West Point
Plan Commission Minutes
May 6, 2021

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on Thursday, May 6, 2021 via Zoom. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:01pm. Members in attendance were Kevin Kessler (Town Board Representative), Byron Olson (via Zoom), Nathan Sawyer, and Darrell Lehman. Also present was Taffy Buchanan, Clerk. Absent was Renee Nair (excused) and Ron Grasshoff (excused).

Agenda #2 – Approval of Agenda – A motion was made by Darrell Lehman to approve the agenda, 2nd by Nathan Sawyer – motion carried unanimously.

Agenda #3 Approve Minutes – April 1, 2021 - Copies of the April 1, 2021 Plan Commission minutes had been emailed to each member for their review. A motion was made by Nathan Sawyer to approve the April 1, 2021 minutes with a typographical correction, 2nd by Darrel Lehman – motion carried unanimously.

Agenda #4 Correspondence – Columbia County Planning & Zoning Committee held a public hearing on May 4, 2021 for the CUP for Lanzendorf.

Agenda #5 Citizen Input – Byron Olson stated he would like the Town Board to open the Town Hall for rent again.

Agenda #6 Transfer of Development Right from Brian Gasser (Parcel #11040-261) to Judy Bartnick (Parcel #11040-546) – David Bartnick presented the proposed transfer of a development right between the 2 parcels. The Plan Commission told him deed covenants & restrictions would need to be drafted by an attorney and then approved by the Town. The Plan Commission also told him he might want to check with Columbia County to see what would be required from them, like a CSM and rezone. A motion was made by Darrell Lehman to postpone action until a future meeting pending a CSM, deed restriction, transfer agreement and other necessary materials are submitted, 2nd by Byron Olson – motion carried unanimously.

Agenda # 7 CSM Review for Jim & Brett Kirner, N1330 & N1308 State Highway 188, Prairie du Sac – Tax Parcels #11040-367.04 & #11040-367.05 – Jim Grothman presented a lot-line adjustment, changing Jim Kirner’s lot to about 6 acres and Brett Kirner’s lot to about 42 acres. A motion was made by Darrell Lehman to recommend Town Board approval of the CSM contingent upon applicants providing satisfactory evidence to the Town Attorney of the existence of the Kirner Trust UAD 8/16/2000 and Kirner Living Trust UAD 11/24/2004, and that Jim & Brent Kirner are the Trustees of the Trusts and have the authority to execute the final CSM and all other related documents such as easements and access permits to bind the Trusts, 2nd by Nathan Sawyer – motion carried unanimously.

Agenda #8 Informal Presentation from Grothman & Associates of a Concept Plan for Terry Shifflet – Parcel #11040-164.03 - Jim Grothman presented a Concept Plan for a land division of Parcel #11040-164.03 into four lots with a dedicated Town Road with a cul-de-sac. A motion was made by Byron Olson to accept the Concept Plan, 2nd by Kevin Kessler. The Plan Commission Chairman, Kevin Kessler ruled it out of order since this item was and “informal presentation” not an action item - no vote.

Agenda #9 Chapter 12 – Roads and Driveways Ordinance – proposed revisions – A motion was made by Kevin Kessler to postpone, 2nd Byron Olson – motion carried unanimously.

Agenda #10 Next Meeting Date – The next meeting will be scheduled for May 20, 2021 if we have sufficient agenda items.

Agenda #11 Adjourn - A motion was made by Darrell Lehman to adjourn the May 6, 2021 Plan Commission meeting, 2nd by Nathan Sawyer – motion carried unanimously. The meeting was adjourned at 9:28pm.

Respectfully Submitted by
Taffy Buchanan, Town Clerk