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**TOWN OF WEST POINT**  
PUBLIC AGENDA (revised)  
TOWN BOARD / PLAN COMMISSION SPECIAL MEEETING

Pursuant to Wisconsin State Statute 19.84, the Town Board & the Plan Commission of the Town of West Point will hold a special meeting on Thursday, June 20, 2019, 7:00p.m. at the West Point Town Hall – N2114 Rausch Road – Lodi, WI. 53555.

The Town Board and Plan Commission of the Town of West Point has invited the Columbia County Planning & Zoning Department staff to the meeting to discuss the following topics:

Welcome / Introductions **(5 min.)**

1. Review of “Town Roles Explained” Document (See Reference Document) **(15 min.)**
  - a. Review CUP/Rezone/Variance Process
  - b. Review Annual Camping Permit/Ag Structure Review/Access Variances Process
  
2. Discussion on Tourist Rooming Houses **(25 min.)**
  - a. Permitting Process Via CUP
    - i. Review of Steps
    - ii. Impact of Act 67/measurable conditions etc.
    - iii. 2017 Act 59 with respect to TRH
    - iv. Assuming Conditions will be met/will be approved
    - v. If “Findings of Facts” are found to be “not satisfied”, can a CUP still be approved
    - vi. Expiration Dates & Reviews
  - b. Compliance Process at County Level
    - i. Basic Review for everyone regarding how we use our stepped enforcement process to achieve compliance
    - ii. Understanding timeframe and responsiveness
    - iii. Reporting violations of conditions
  
3. General Review of Overall Title 16 Enforcement Process for Columbia County **(10 min.)**
  - a. Discuss Town goals regarding status updates associated with complaints and violations thru resolution, Tools to make updates easy to access?

4. Discuss Ideas on How Town can keep County updated on Town Specific Issues, Example: Recent issue with Town of Lodi issuing the teardown of old structure by building inspector. **(10 min.)**
5. Density Standards at Town Level, understanding specifics, development of information brochure by Town that would explain process. Including the understanding of Deed Restriction process and process to track those updates. Perhaps apply A4 to it thru rezone. **(15 min.)**
6. Shoreland Zoning Rules **(10 min.)**
  - a. Educating Town as first point of contact to understand what requires County Review
  - b. Sidewalks, patio, cutting of trees/vegetation etc.
7. Town Newsletter/Website emails etc. to get the word out on topics. **(5 min.)**
8. Status on response to the Town Chair letter concerning the driveway on County Road V. **(5 min.)**
9. Non-standard or non-conforming lots receiving a CUP. **(5 min.)**
10. A-2 eligible parcels and their development rights. **(10 min.)**
11. (If Time Allows) Transportation Issues / Impact Fees **(5 min.)**
12. Summary of Items Identified for Follow-Up **(5 min.)**

Adjourn @ 9:00

Taffy Buchanan  
Town Clerk

Dated this 18th day of June, 2019