

Town of West Point Plan Commission Minutes November 3, 2016

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on Thursday, November 3, 2016 at the West Point Town Hall, N2114 Rausch Road, Lodi, Wisconsin. The meeting agenda was posted in three places as required by law and on the town's web site. Chairman Kevin Kessler called the meeting to order at 7:00 p.m. Members present were Kevin Kessler, Gordon Carncross (Town Board Representative), Byron Olson (7:02pm), Ron Grasshoff, Renee Nair, and Nathan Sawyer (7:14pm). Also present was Taffy Buchanan, Town Clerk. Absent was Fred Madison – unexcused.

Agenda #2 – Approval of Agenda – A motion was made by Ron Grasshoff to approve the agenda, 2nd by Renee Nair – motion carried unanimously.

Agenda #3 Approve Minutes – Copies of the October 6, 2016 Plan Commission minutes had been emailed to each member for their review. A motion was made by Gordon Carncross to approve the minutes with grammatical corrections, 2nd by Renee Nair - motion carried unanimously.

Agenda #4 Correspondence – The Town received emails from Thomas Thurlow with questions about the Brickl property.

Agenda #5 Citizen Input – None

Agenda #6 Thomas Sawyer, W13702 State Road 60, Prairie du Sac, land division, rezone, and CSM review. – Tom Sawyer decided to adjust lot line on the CSM so it would not go through the buildings. A Declaration of Covenants and Shared Well Agreement need to be drafted. A motion was made by Byron Olson to recommend to the Town Board to approve the land division, rezoning, and CSM conditional on the needed documents being drafted by the Town Attorney by the Town Board meeting, 2nd by Gordon Carncross – yes 5; no 0; abstain 1 - motion carried.

Agenda #7 Informal presentation for Jeffrey & Barbara Brickl and the Society of Jesus Christ the Priest concerning a CUP for the property at N2148 Rausch Road and Public Hearing Authorization – Attorney Natalie Bussan, representing the Society of Jesus Christ the Priest, explained what they are

proposing for the Brickl Property and why they need a CUP. The Conditional Use Permit request is to use a single family dwelling for group living/convent for up to 15 consecrated women. Attorney Natalie Bussan they would be willing to work with the Town with putting conditions on the CUP. Tom Thurlow, owner of parcel, #11040-13.02, was wondering if the CUP would be limited to consecrated women. Rodger Wardrop, owner of parcel #11040-16.09, thinks it would be unfair to put lighting and parking restrictions as part of the CUP when other properties in the area do not have those same restrictions. The Town Attorney has limited his review of the issue, because he did not have a signed reimbursement agreement from them. A motion was made by Byron Olson to schedule a public hearing for December 1, 2016 subject to the Town receiving a signed reimbursement agreement, 2nd by Ron Grasshoff – motion carried

Agenda #8 Open Space Committee - Ron Grasshoff reported the Town Board made the Open Space Committee a Standing Committee and without any specified duties. The Committee is working on coming up with duties and responsibilities and a budget.

Agenda # 9 Town Board Report – Gordon Carncross gave a report of the October Town Board Meeting.

Agenda #10 Next Meeting Agenda and Date – The next meeting will be scheduled for December 1, 2016.

Agenda #11 Adjourn Meeting. A motion was made by Renee Nair to adjourn the November 3, 2016 Plan Commission meeting at 8:46 pm, 2nd by Nathan Sawyer – motion carried unanimously.

Respectfully Submitted by
Taffy Buchanan, Town Clerk