

Town of West Point
Plan Commission Minutes
May 2, 2019

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on Thursday, May 2, 2019 at the West Point Town Hall, N2114 Rausch Road, Lodi, Wisconsin. The meeting agenda was posted in three places as required by law and on the Town's website. Chairman Kevin Kessler called the meeting to order at 7:00 p.m. Members present were Kevin Kessler, Nathan Sawyer (7:05pm), Renee Nair, Gordon Carncross (Town Board Representative), Ron Grasshoff, and Darrell Lehman. Also present was Taffy Buchanan, Town Clerk. Absent was Byron Olson (excused).

Agenda #2 – Approval of Agenda – A motion was made by Gordon Carncross to approve the agenda, 2nd by Renee Nair – motion carried unanimously.

Agenda #3 Approve Minutes – Copies of the April 4, 2019 Plan Commission minutes had been emailed to each member for their review. A motion was made by Gordon Carncross to approve the minutes as corrected, 2nd by Renee Nair –motion carried unanimously.

Agenda #4 Correspondence – The Town received a letter from Kurt Calkins, Columbia County Planning & Zoning Director, giving the Town the opportunity to have the Planning & Zoning staff meet with the Plan Commission & Town Board to discuss the Columbia County Zoning Ordinance and Land Division & Subdivision Ordinance. After consulting the Town Board, the Clerk will contact Planning & Zoning and try setting up a meeting for June 20, 2019 at 7:00pm.

Agenda #5 Citizen Input – None

Agenda #6 Conditional Use Permit for Eric & Lisa Hanson at N2212 Trails End Road, Lodi, WI. 53555 - Tax Parcel #11040-27.C1 for a Tourist Rooming House. – Lisa Hanson explained the proposed CUP and the changes she made to the Rental Agreement and Rental Rules since the last Plan Commission meeting. Lisa Hanson updated her rental agreement and rules by raising her deposit to \$500.00, not allowing vehicles or trailers on the street, and only 6 occupants. A

motion was made by Renee Nair to reconsider the decision of the Findings of Facts from the April 4, 2019 Plan Commission meeting, 2nd by Ron Grasshoff – motion carried unanimously. A motion was made by Kevin Kessler that the Findings of Facts from the County form and ordinance numbers 1, 2, & 7 are found satisfied with conditions and numbers 3, 4, 5, & 6 are satisfied, 2nd by Renee Nair – motion carried unanimously. A motion was made by Kevin Kessler to recommend to the Town Board to recommend to Columbia County Planning & Zoning Committee the approval of the CUP subject to the County’s stated conditions in the CUP Preapplication Report and these three conditions from the Town: 1. A minimum of a \$500.00 deposit from the guests which is subject to complete or partial forfeiture for violation of the CUP conditions or rental agreement, 2. No parking of vehicles or trailers are allowed on the street, 3. The building be considered 2 bedrooms and be limited to 6 occupants, 2nd by Ron Grasshoff – motion carried unanimously. The motion from the April 4, 2019 meeting that was postponed until this meeting was voted on. That postponed motion was as follows: “A motion was made by Ron Grasshoff to recommend to the Town Board to recommend to the County the denial of the CUP based on the Findings of Facts – criteria #1 & #2 being found “not satisfied” because of the public input and petition, 2nd by Byron Olson” – That previously postponed motion failed unanimously.

Agenda #7 David Mitchell’s Tourist Rooming House CUP – Schedule a Public Hearing – David Mitchell presented his proposal for a CUP for, W12618 Pleasant View Park Road, Lodi. David Mitchell had a CUP for this property before, but it expired. The Town has not received a CUP Preapplication Report from Columbia County for this property yet. A motion was made by Ron Grasshoff to authorize a public hearing for the CUP for June 6, 2019 subject to receiving the CUP Preapplication Report from Columbia County before May 22, 2019, 2nd by Renee Nair – motion carried unanimously.

Agenda #8 Unke Property Division Proposal – Informational – Jim Grothman presented information on Unke Property Division Proposal for parcel #11040-164.01. The owners would like to divide the parcel into 2 lots; lot 1 would include the cottage and about 4.5 acres surrounding it and lot 2 would be the rest of the present parcel. This would be a Minor Land Division and would not require any rezoning since it is already zoned R-1 Single Family Residential. They would need to ask for waivers up front and have shared driveway agreement. A public hearing will be held on June 6, 2019 subject to receiving the paperwork by May 22, 2019.

Agenda #9 Town Board Report – Gordon Carncross gave reports on the January, February, March, and April Town Board meetings.

Agenda #10 Set Next Meeting Date – The next meeting will be scheduled for June 6, 2019.

Agenda #11 Adjourn Meeting - A motion was made by Darrell Lehman to adjourn the May 2, 2019 Plan Commission meeting, 2nd by Ron Grasshoff – motion carried unanimously. The meeting was adjourned at 8:57pm.

Respectfully Submitted by
Taffy Buchanan, Town Clerk