

Town of West Point
Plan Commission Minutes
May 3, 2018

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on Thursday, May 3, 2018 at the West Point Town Hall, N2114 Rausch Road, Lodi, Wisconsin. The meeting agenda was posted in three places as required by law and on the Town's web site. Chairman Kevin Kessler called the meeting to order at 7:00 p.m. Members present were Byron Olson, Gordon Carncross (Town Board Representative), Kevin Kessler, Nathan Sawyer, Darrell Lehman, Ron Grasshoff and Renee Nair. Also present was Taffy Buchanan, Town Clerk.

Agenda #2 – Approval of Agenda – A motion was made by Gordon Carncross to approve the agenda, 2nd by Renee Nair – motion carried unanimously.

Agenda #3 Approve Minutes – Copies of the March 15, 2018 Plan Commission minutes had been emailed to each member for their review. A motion was made by Gordon Carncross to approve the minutes, 2nd by Renee Nair –motion carried unanimously.

Agenda #4 Swear in Plan Commission Members – Kevin Kessler & Ron Grasshoff – The Town Clerk sworn in Kevin Kessler & Ron Grasshoff.

Agenda #5 Correspondence – Garden Bluff Cemetery needs a driveway permit from the County in order to get an ERN, even though they already have a driveway which has been there for years. Ron Grasshoff informed the Plan Commission he has resigned from the Open Space Committee. Sheila Landsverk has also resigned and Dean Schwarz will only be on for a few more months. The Open Space Committee will need to revise the Outdoor Open Space & Natural Area Plan.

Agenda #6 Citizen Input – Ron Grasshoff stated he has noticed trash being dumped on Gastrow Road and suggested posting signs bout illegal dumping of trash. It will be referred to the Town Board.

Agenda #7 Election of Officers for the Plan Commission – A motion was made by Byron Olson to nominate Kevin Kessler for Chair and Ron Grasshoff for Vice-Chair, 2nd by Nathan Sawyer – motion carried unanimously. No one else was nominated. Kevin Kessler will be chairman and Ron Grasshoff will be vice-chair of the Plan Commission.

Agenda #8 Divide into adhoc Committee teams to work on Land Division Ordinance and Process & Forms - The Plan Commission did not divide into teams.

Agenda #9 Revisions to Chapter 6 Land Division Ordinance and Process & Forms – The Plan Commission discussed proposed changes to the Land Division Ordinance. The Town Clerk distributed the proposed changes, which Kevin Kessler provided, electronically and by paper copy. Darrell Lehman is going to integrate the proposed changes into the Chapter 6 Land Division Ordinance so the Plan Commission can read it as a whole document and express their comments or concerns. The Plan Commission will discuss it again at the next meeting and then have the Town Board comment on it, before asking it to be sent to the Town Attorney for comments.

Agenda #10 Set Next Meeting Date – The next meeting will be scheduled for May 17, 2018.

Agenda #11 Adjourn Meeting - A motion was made by Renee Nair to adjourn the May 3, 2018 Plan Commission meeting, 2nd by Darrell Lehman – motion carried unanimously. The meeting was adjourned at 8:56pm.

Respectfully Submitted by
Taffy Buchanan, Town Clerk