

# Town of West Point Plan Commission Minutes January 17, 2019

Pursuant to Wisconsin State Statutes s. 19.84 the Plan Commission of the Town of West Point held its semi-monthly meeting on Thursday, January 17, 2019 at the West Point Town Hall, N2114 Rausch Road, Lodi, Wisconsin. The meeting agenda was posted in three places as required by law and on the Town's web site. Chairman Kevin Kessler called the meeting to order at 7:00 p.m. Members present were Byron Olson, Kevin Kessler, Nathan Sawyer (7:06pm), Renee Nair, Gordon Carncross (Town Board Representative), Ron Grasshoff, and Darrell Lehman. Also present was Taffy Buchanan, Town Clerk.

Agenda #2 – Approval of Agenda – A motion was made by Renee Nair to approve the agenda, 2<sup>nd</sup> by Gordon Carncross – motion carried unanimously.

Agenda #3 Approve Minutes – Copies of the December 6, 2018 Plan Commission minutes had been emailed to each member for their review. A motion was made by Ron Grasshoff to approve the minutes with correction, 2<sup>nd</sup> by Renee Nair –motion carried unanimously.

Agenda #4 Correspondence – Ron Grasshoff, Gordon Carncross, Renee Nair, and Ashley Nedeau-Owen attended Columbia County Planning & Zoning's Open House.

Agenda #5 Citizen Input – None

Agenda #6 CSM Review for Steve & Lisa Britt, W12694 Pleasant View Park, Lodi, Parcel #11040-700.C – consolidation of lots - Steve Britt presented his CSM for parcel #11040-700.C to consolidate the lots. Columbia County has already issued Steve Britt a zoning permit and he has started to build a house on the parcel, and he is now required to combine the lots on the parcel since structures cannot cross lot lines. The Plan Commission was surprised the County issued the zoning permit before the lots were combined. A motion was made by Ron Grasshoff to recommend to the Town Board to approve the CSM to combine the lots conditional on the review of a shared well and sanitary agreement by the

Town Attorney, 2<sup>nd</sup> by Renee Nair – yes 6, no 1 – motion carried.

Agenda #7 Parent Parcel Database from Columbia County - Brian Zirbes, Columbia County Land Information Department – Brian Zirbes explained the GIS mapping program and the things it can help the Town do. The program can be adapted to fit the needs of the Town. Brian Zirbes suggested the first thing the Plan Commission should do is review zoning exemptions and lock the mapping into place for “Parent Parcel” history, then track the development rights available, and record the development rights as they are being used. He suggested to train a couple people on the GIS program – Darrell Lehman and Ashley Nedeau-Owen volunteered.

Agenda #8 Revisions to Chapter 6 Land Division Ordinance – The Town Board discussed items they would like the Plan Commission to review some more. Some of the things are: the need to have a description of a conservation subdivision, density size – 1 acre substantial, concerns about cul du sacs, lack of definition of “roads”, and improving connectivity. Kevin Kessler, Ron Grasshoff, and Darrell Lehman will do more writing and revisions to address the items from the Town Board and bring it back to the Plan Commission

Agenda #9 Town Board Report – Gordon Carncross reported on the December and January Town Board meetings.

Agenda #10 Set Next Meeting Date – The next meeting will be scheduled as needed.

Agenda #11 Adjourn Meeting - A motion was made by Ron Grasshoff to adjourn the January 17, 2019 Plan Commission meeting, 2<sup>nd</sup> by Renee Nair – motion carried unanimously. The meeting was adjourned at 9:55pm.

Respectfully Submitted by  
*Taffy Buchanan*, Town Clerk