

TOWN OF WEST POINT

Pursuant to Wisconsin State Statute 19.84, the Town Board of the Town of West Point held their regular monthly meeting on Thursday, June 11, 2015 at the West Point Town Hall. The meeting was published in the Lodi Enterprise, the Sauk Prairie Star, posted in the three designated places in the town and on the town's web site.

The Town Board meeting was called to order by Dean Schwarz, Town Chair, at 7:00 p.m. The town board members present were: Dean Schwarz-Town Chairman, John Miller-1st Supervisor, Gordon Carncross-2nd Supervisor, Ashley Nedeau-Owen -3rd Supervisor, and Matt Zeman -4th Supervisor. Also present was Taffy Buchanan-Town Clerk and Lonna Zeman-Town Treasurer.

The Pledge of Allegiance was said.

A motion was made by Matt Zeman to approve the agenda and move items around if needed, 2nd by Ashley Nedeau-Owen – motion carried unanimously.

Citizen Input –None

Copies of the May 14, 2015 Town Board minutes were emailed to each town board member prior to the meeting for their review. A motion was made by John Miller to approve the May 14, 2015 Town Board minutes, 2nd by Gordon Carncross – motion carried unanimously.

Treasurer Lonna Zeman had prepared the following report: General Fund as of May 31, 2015 - \$541,878.55; Park Fund \$15,296.16; Historical Society is \$3,519.96 and Savannah Tree is \$2,152.01 is in a 1 year CD (matures 5/24/16). The Town Treasurer and Town Clerk reconciled the bank accounts for the month of May.

Correspondence – The West Point Area Historical Society sold 11 hats and \$10.00 of each sale will go to the shelter fund for a total so far of \$110.00. Columbia County Planning & Zoning sent the town a Unresolved Violation Enforcement Report. There will be a Colsac III Kick-off Celebration on Friday June 12, 2015 from 2-7pm. Lodi EMS sent us their approved minutes. A culvert on Jensen Drive needs to be replaced. Gordon Carncross received a call about a stray horse on the road.

The bills were reviewed by each town board member prior to the town board meeting. A copy of the bills, deposits, budget for 2015 were given to each town board member for their information. A motion was made by Matt Zeman to take \$720.50 from 56904 Lawyer Expense Development and move it to 56900 Towns Advisory/Outdoor Committee, 2nd by Ashley Nedeau-Owen – motion carried unanimously. A motion was made by Ashley Nedeau-Owen to pay the bills as presented, 2nd by John Miller - motion carried unanimously.

Rielly O'Donnell, GHD Project Manager, gave a presentation about the culvert replacement project on State Highway 188. The project is scheduled for the summer of 2018.

Applications for a Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License from Trappe Twins LLC dba Crystal Lake Campground & RV Park were presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at Crystal Lake Campground & RV Park is as follows: upper & lower bar, store, beach, and adjacent decks. A motion was made by John Miller to grant the Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License for Trappe Twins LLC dba Crystal Lake Campground & RV Park, 2nd by Matt Zeman – motion carried unanimously.

Applications for a Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License from D & B Sunset Harbor, Inc. were presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at D & B Sunset Harbor, Inc. is as follows: 60 x40 foot wood frame building with bar, pool room, outside deck, storage rooms, walk –in coolers, and gazebo. A motion was made by Matt Zeman to grant the Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License for D & B Sunset Harbor, Inc., 2nd by Ashley Nedeau-Owen – motion carried unanimously.

Applications for a Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License from Lake Wisconsin Country Club were presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at Lake Wisconsin Country Club is as follows: upper and lower bar, dining room, liquor

room, kitchen, coolers- upper and lower, patio, deck, golf course, and premises. A motion was made by Matt Zeman to grant the Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License for Lake Wisconsin Country Club, 2nd by Ashley Nedeau-Owen – motion carried unanimously.

Applications for a Non-Intoxicating Beverage License and Class B Beer License from Schoepp's Cottonwood Resort, Inc. were presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at Schoepp's Cottonwood Resort, Inc. is as follows: wood frame building, storage, bar on first floor and deck to lake. A motion was made by Matt Zeman to grant the Class B Beer License and Non-Intoxicating Beverage License for Schoepp's Cottonwood Resort, Inc., 2nd by John Miller – motion carried unanimously.

Applications for a Non-Intoxicating Beverage License and Class B Beer License from Lake Wisconsin Boat Club Ltd. were presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at Lake Wisconsin Boat Club Ltd. is as follows: boat club building, storage room, and porch. A motion was made by Matt Zeman to grant the Class B Beer License and Non-Intoxicating Beverage License for Lake Wisconsin Boat Club Ltd., 2nd by Ashley Nedeau-Owen – motion carried unanimously.

Applications for a Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License from Cunningham Property Holdings, LLC (Fish Tales) were presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at Cunningham Property Holdings, LLC (Fish Tales) is as follows: restaurant, bar, patio, office, storage rooms, and coolers. A motion was made by Matt Zeman to grant the Cigarette License for over the counter sales, Non-Intoxicating Beverage License, Class B Liquor License, and Class B Beer License for Cunningham Property Holdings, LLC (Fish Tales), 2nd by Ashley Nedeau-Owen – motion carried unanimously.

An Application for a Class B Beer License from The Merrimac Snack Shack LLC dba The Merrimac Scoop was presented to the Town Board for their consideration. The premises where sales and storage of alcohol beverages at The Merrimac Scoop is as follows: ice cream shop, kitchen, serving room, restaurant, basement, and tiki hut. A motion was made by John Miller to postpone the

decision of granting a Class Beer License for The Merrimac Snack Shack LLC dba The Merrimac Scoop, 2nd by Matt Zeman – motion carried unanimously.

The following operator license applications for Crystal Lake Campground & RV Park were presented to the Town Board for consideration: Judith Huber, Colleen Kemnitz-Anderson, Catherine Pirrung, Krystal Canfield, Diane Conkle, Kerstin Perry, and Heather Witte. All applicants have either held Operator Licenses before and / or attended Alcohol Awareness Classes. A motion was made by Matt Zeman to grant the operator licenses as listed above, 2nd by Ashley Nedeau-Owen– motion carried unanimously.

The following operator license applications for Cunningham Property Holdings, LLC (Fish Tales) were presented to the Town Board for consideration: Cherie Lane, Jamie Smythe, Allan Walker, Gary McCauley, Aja Hellenbrand, Kasey Thompson, and Randy Kaltenberg. All applicants have either held Operator Licenses before and / or attended Alcohol Awareness Classes. A motion was made by Ashley Nedeau-Owen to grant the operator licenses as listed above, 2nd by John Miller– motion carried unanimously.

The following operator license applications for D & B Sunset Harbor, Inc. were presented to the Town Board for consideration: Mary Varner, Julie Thompson, Steve Witherspoon-Roberts, Donna Sheehan, Becky Jacobson, Diane Burzynski, Kathleen Luckey, and Lisa Krueger. All applicants have either held Operator Licenses before and / or attended Alcohol Awareness Classes. A motion was made by Ashley Nedeau-Owen to grant the operator licenses as listed above, 2nd by Matt Zeman– motion carried unanimously.

The following operator license applications for Lake Wisconsin Country Club were presented to the Town Board for consideration: Sydney Ness, Sara Walch, Miriah Breunig, Pamela Ceglarski, Kaylee Lane, and Hannah Fuller. All applicants have either held Operator Licenses before and / or attended Alcohol Awareness Classes. A motion was made by John Miller to grant the operator licenses as listed above, 2nd by Matt Zeman– motion carried unanimously.

The following operator license applications for Schoepp’s Cottonwood Resort, Inc. were presented to the Town Board for consideration: Jeri Hammond, Patricia Burzynski, David Hacker, Darlene Hacker, and Sandra Opitz. All applicants have either held Operator Licenses before and / or attended Alcohol Awareness

Classes. A motion was made by John Miller to grant the operator licenses as listed above, 2nd by Matt Zeman– motion carried unanimously.

The following operator license applications for Lake Wisconsin Boat Club Ltd. were presented to the Town Board for consideration: Roger Thistle, Clement Ring, and Burton Mills. All applicants have either held Operator Licenses before and / or attended Alcohol Awareness Classes. A motion was made by John Miller to grant the operator licenses as listed above, 2nd by Matt Zeman– motion carried unanimously.

The Town received a rezoning request from Beau & Rick Lane concerning parcels 75.D, 75.C and 75.D2. The rezoning request is to rezone the parcels from A-1 Agriculture to R-1-Single Family Residence. Gordon Carncross stated the Plan Commission was recommending to the Town Board to recommend to the Columbia County Planning & Zoning to deny the rezoning request of the 3 parcels. Beau Lane asked the Town Board if the Board could act on the parcels separately. A motion was made by Matt Zeman to rezone 75.D from A-1 Agriculture to R-1 Single Family Residential, 2nd by Ashley Nedeau-Owen – yes-3 no-2 -motion carried. A motion was made by Dean Schwarz to deny the rezoning of 75.D2 and 75.C because the owners were not there to ask for the rezoning, 2nd by Gordon Carncross – motion carried unanimously.

The Merrimac Snack Shack LLC has requested a CUP to operate a walk-up ice cream / food restaurant and maintain a single family residence. Gordon Carncross reported on how the Plan Commission meeting went.

A motion was made by Ashley Nedeau-Owen the Town Board recommend that the County approve the conditional use permit subject to the following permit conditions:

- a. That in accordance with Sec 16-150-070 C.3. and D. of the County zoning ordinance, and the County “Town Board Action Report Form”, the Town finds that the criteria in D.1., D.2., D.3., D.4., and D.7. are “satisfied with conditions” and that the criteria in D.5. and D.6. are “satisfied.”
- b. That all conditions of approval proposed by County staff in the CUP Pre-application Report dated April 20, 2015 be incorporated into the CUP except as modified or supplemented as follows:
 - i. That a condition be added requiring that the building color of all permanent and accessory buildings be maintained in an earth

tone color, except that the County may approve an alternative color for the concession building.

ii. That a condition be added requiring that the applicant construct and maintain a County-approved 6 ft. high privacy fence along the southwest property line from the highway right of way to an acceptable point past the neighboring house, such fence to be maintained in an acceptable condition and in an earth tone color.

iii. That a condition be added requiring that the applicant implement and maintain the erosion control measures required by the Town engineer as stated in his letters dated May 7 and May 14, 2015.

iv. That a condition be added requiring that all operations end at 10:00 PM or one hour after sunset, whichever occurs first.

v. That a condition be added requiring that on-site parking for resident and employee parking be identified and that if identified outside of existing improved areas that no land disturbance occur until a new erosion control and storm water management plan is submitted to the Town engineer for review and approval.

vi. That the condition proposed by county staff regarding exterior lighting be modified to provide that any exterior lighting that does not meet the County zoning ordinance requirements be removed.

vii. That a condition be added requiring compliance with the County zoning code with respect to signage.

viii. There shall be no onsite parking or designated parking for customers,

2nd by Dean Schwarz – motion carried unanimously.

Karen Dean, N2495 State Road 188, requested the Merrimac Snack Shack put up an 8-foot high fence instead of a 6-foot high. The owners of the Merrimac Snack Shack said they would if she would pay for the cost of the variance which would be needed.

The Local Government Property Insurance Fund policy is up for renewal and the renewal cost almost doubled. A motion was made by Dean Schwarz not to renew the LGPIF policy, 2nd by Ashley Nedeau-Owen – motion carried

unanimously. A motion was made by Ashley Nedeau-Owen to change all the insurance to Rural Mutual Insurance Company except for workers comp insurance, 2nd by Matt Zeman – yes 4, no 0, abstain 1 – motion carried.

A motion was made by Matt Zeman to sign Resolution 6-11-15 to borrow money for the roads from the Bank of Prairie du Sac, 2nd by John Miller – motion carried unanimously.

A motion was made by Dean Schwarz to put AEA signs on the next meeting agenda, 2nd by Matt Zeman – motion carried unanimously.

A motion was made by Matt Zeman to have the Town Clerk look into a drop box for Town Hall and get bids on how much it would cost to put in, 2nd by Ashley Nedeau-Owen – motion carried unanimously.

A motion was made by Dean Schwarz to take the unused bricks for the Town Hall that are currently stored at Doug Richmond's place and take them to the Transfer Site to store them, 2nd by Ashley Nedeau-Owen – motion carried unanimously.

A motion was made by Dean Schwarz to order two “←Chrisler Road” signs, 2nd by Ashley Nedeau-Owen – motion carried unanimously.

A motion was made by Matt Zeman to appoint Jon Ballweg and Chuck Bongard to the Highway and Safety Committee, 2nd by John Miller – motion carried unanimously.

Reports:

Town Park Committee –Matt Zeman said the volleyball poles at Selwood Park need to be straightened out.

Lodi Fire Commission – no report

Sauk Fire District – Vic Lochner is stepping down as Treasurer. The fire department has 35 active members.

Plan Commission – Gordon Carncross reported on the May 21, 2015 Plan Commission meeting. The Plan Commission had 2 site visits, the Lane property

and Merrimac Snack Shack and elected Chair and Vice-Chair of the Plan Commission.

Sauk EMS Committee – John Miller stated they are going over the design of the EMS building and there are 33 active members.

Transfer Site Report – Matt Zeman said they will go back down to 2 dumpsters.

Lodi EMS Committee – no report

Open Space Committee – Dean Schwarz reported they had a meeting on Tuesday and they are working on raising money for the ADA pier and Dean will be speaking at the Ferry Landing Program on Friday June 12,2014.

Columbia County Report – no report

Fish, Crystal and Mud Lake District/Pumping – no report

Broadband Committee – no report

The next town board meeting will be on Thursday, July 9, 2015 at 7:00 p.m. on the agenda is: AEA road signs, Town roads, drop box for Town Hall, Andy Ross-Broadband, letter to John Bluemke, proposal by Ron Grasshoff, and any other business that can be legally added to the agenda.

A motion was made by John Miller to adjourn the June 11, 2015 town board meeting at 9:40 pm, 2nd by Ashley Nedeau-Owen – motion carried unanimously.

Respectfully Submitted By
Taffy Buchanan
Town Clerk