

TOWN OF WEST POINT

N2114 Rausch Road
Lodi, WI 53555-9362
608-592-7059

Email-clerk@tn.westpoint.wi.gov

www.townofwestpoint.us

PLAT REVIEW AND APPROVAL

Property Owners(s): _____

Mailing Address: _____

Phone # Days: _____ Evenings: _____

Fire Number or Address of Subject Property: _____

Predevelopment Agreement Signed: _____

Description of Property

Lot #: _____ Block #: _____ Subdivision: _____

Tax Parcel: _____ Acreage: _____

Highway: State _____ County: _____ Town: _____

Existing Zoning: _____

Proposed Zoning: _____

Flood Plain Status: _____

Shore land Status: _____

Sewage System: _____

Intended Structure Use: _____

A preliminary plat and letter of application must be submitted with this form. The sub divider shall submit 20 copies of the Preliminary Plat, prepared in accordance with the Ordinance. The sub divider shall file copies of the plat at least 25 days prior to the meeting of the Planning Commission. The Town Clerk shall submit copies of the Preliminary Plat to the Plan Commission, the Town Engineer and Town Attorney for review. The Town Engineer and Town Attorney shall promptly submit to the Plan Commission a written report of their recommendations and reactions regarding the proposed plat.

The sub divider shall also file the following materials with the Preliminary Plat

Date

- | | |
|---|----------------|
| 1. Preliminary Layout of Public Improvements | Received _____ |
| 2. Preliminary Street Plans and Profiles | Received _____ |
| 3. Soil Tests | Received _____ |
| 4. Draft Restrictive Covenants | Received _____ |
| 5. Draft of Legal Instrument and Rules of Property Owners Association | Received _____ |
| 6. Use Statement | Received _____ |
| 7. Zoning Change Request | Received _____ |
| 8. Area Plan | Received _____ |
| 9. Preliminary Erosion Control & Storm Water Management Plan | Received _____ |
| 10. Title Insurance Commitment | Received _____ |
| 11. Environmental Assessment | Received _____ |
| 12. Draft Development Agreement | Received _____ |

Submittal is complete when all items above have been submitted.

Town Clerk/Developer Referral to Other Agencies: (Date of referral, by and to whom)

Preliminary Plat Review Fee: \$500.00 plus \$50.00 for each lot or authorized dwelling unit within the Preliminary Plat.

Final Plat Review Fee: \$500.00 plus \$50.00 for each lot or authorized dwelling unit.

Date Preliminary Plat Review Fee is paid: _____

Date Final Plat Review Fee is paid: _____

Escrow Fee:

Plat is \$1,000.00 for each 5 lots up to a maximum at \$5,000.00) _____

Date Application Completed and Filed: _____

Filing Date Confirmed in Writing to Developer: _____

Town Clerk

Last Date to Approve/Reject Preliminary Plat (90 days from filing date – unless extended):

Date of Plan Commission Public Hearing: _____

Date of Final Plat Application: _____

Date of Submission to Town Staff and Agencies (same as preliminary plat): _____

Last Day to Approve/Reject Final Plat (60 days from filing date): _____

For further information regarding filing procedures see Town of West Point Code of Ordinances Chapter 6 - Land Division.